

Lab Will Care Log

Description of Lab Request: <input type="checkbox"/> Feed <input type="checkbox"/> Water <input type="checkbox"/> Cage Change	
Type of Food/Water:	Species:
	HazMat Collection Required: <input type="checkbox"/> Yes <input type="checkbox"/> No
PI Name:	Protocol Number: Expiration:
Lab Contact:	Phone Number: Email:
Notes:	
<p style="text-align: center;"><u>Lab Instructions</u></p> <p>You are responsible for documenting each time you feed, water, or perform a cage change. Each cage must be designated with a yellow acetate, placed on the front of the cage card. If you are providing ad lib and restricted feed/water during the same time period, please write cage numbers for each planned task below:</p> <p><input type="checkbox"/> Ad lib _____</p> <p><input type="checkbox"/> Restricted _____</p> <p>*if restricting food/water: lab must check cages and initial log daily</p>	<p style="text-align: center;"><u>Frequency of Tasks:</u></p> <p>Water: Bottles must be changed at least weekly Water can be topped off between bottle changes</p> <p>Feed: Chow must be checked/added at least once every 2 weeks</p> <p>Cage Change(lid/feeder/bottom): Ventilated Cages – Biweekly Static Cages - Weekly</p> <hr/> <p>Task Codes: F = Checked or Added Feed W = Checked or Added Water CW = Change Water Bottle CC = Cage Components Changed (lid, feeder & bottom) S = New Cage Started</p>

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Failure to properly perform and document duties will result in ULAM following the procedures outlined in the Memo of Understanding

Cage Labeling and Waste Collection Procedures

1. Place a yellow acetate with an environmental hazard sticker on the cages or the rack (if the entire rack is receiving the same environmental hazard) receiving the environmental hazard.
 1. Record substance name and date of administration on the yellow acetate for environmental hazards placed in food.
 2. Record substance name on the yellow acetate for environmental hazards placed in water.
 3. Place an environmental hazard sticker directly on the water bottle if substance is administered in a water bottle.
 1. Place a sticker on the water bottle and record the substance name and the first date of administration on the sticker.
 2. Replace the water bottle once every week at a minimum.
 3. Initial animal room log sheet when water bottles are changed.
 4. Wear additional eye protection (e.g. safety glasses) when liquids that contain environmental hazards are being poured from one container into another.
2. Collect environmental hazards in an Environmental Health and Safety (EHS)-approved waste container. Never pour environmental hazards down the drain.
 1. Multiple environmental hazards may be placed in one primary container.
 2. Remove solids from cages into the EHS-approved waste container. Solids include environmentally hazardous food, bedding saturated with a liquid that requires collection (e.g., in the case of cage flooding), and other disposables, such as the paper towels required to clean up liquid from a spill or broken bottle.
 3. Store primary liquid waste containers inside secondary containers.
 4. Place an accumulation start date on the primary waste container.
 5. Place a label on the outside of the secondary container noting hazards collected within collection container.
 6. Place a hazardous waste label with the accumulation start date, environmental hazard name or description, and contact information on the side of primary containers.
3. Hazardous Materials Management (HMM) Waste Pick Up
 1. Environmental hazards are picked up in a central location.
 2. Notify HMM for pick-up when:
 1. The chemical waste container is full.
 2. Investigative personnel completed the use of the environmental hazard.
 3. 60 days has elapsed since the accumulation start date.
 3. Ensure hazardous waste sticker is completed.
 4. Ensure all environmental hazards are listed on the waste manifest form.
 5. Attach the waste manifest form to the container.
 6. Call HMM for pick up (763-4568) or request a pick up online (<https://ehs.umich.edu/haz-waste/request-collection-and-supplies/>)