



# STATEMENT OF PRACTICE

## IRBMED Communication Methods for Study Teams

*Effective: 11-17-2022*

### I. STATEMENT OF PRACTICE

The IRBMED office preferred method of contact by study team and/or study investigators is via eResearch Correspondence. Study teams can also utilize phone, Outlook email, video conferencing (Zoom or Microsoft Teams) and/or in-person consultations. The office staff will use one of those methods of communication to communicate with the study team and/or study investigators who contact IRBMED staff.

Include the submission number (e.g. HUM#, AME#, etc.) and any time-sensitive issues when inquiring about a specific submission.

Target: Research Community	File Name: SP.613.01.IRBMEDCommunicationMethodsforStudyTeams.pdf
Distribution: P&G Committee; IRBMED	SP Number: SP.613.00
Lead(s): Duffy, Kanous	CP Number:
Approved By: P&G Committee	Implementation Date: 2018.08.22
Approval Date: 2022.11.17	Page Number: Page 1 of 1